

CONSTITUTION  
of  
THE ALABAMA DEMOCRATIC CONFERENCE, INC.

Article I - Name

This organization shall be known by, and do business under the name of "The Alabama Democratic Conference, Incorporated."

Article II - Purpose

The purpose of this organization shall be to bring together in one organization, through duly elected representatives, members of city and county Democratic organizations within the state, to stimulate and facilitate the organization of such groups where none exists, and to advocate an advance the principles and goals of the National Democratic Party.

Article III - Membership

✓ The Alabama Democratic Conference shall be composed of a specified number of bona fide Democrats elected to represent the Congressional Districts within the State. Each Congressional District shall have the number of votes equivalent to the number of representatives in the lower house of the Alabama Legislature.

Article IV - Meetings

The Alabama Democratic Conference shall meet annually on the second Sunday in April. Special sessions may be called by the chairman upon approval of a majority of the members of the Board of Directors. A quorum of the Conference shall consist of at least 27 members; representing at least five Congressional Districts.

Article V - Officers

Section 1. The elected officers of the Conference shall consist of a chairman, a vice chairman, a secretary, an assistant secretary, a treasurer, a parliamentarian, and a chaplain. An officer shall hold office for one year, or until a successor has been elected. Officers may succeed themselves in office.

Section 2. All officers shall be elected annually by ballot at the annual meeting, and shall be installed immediately.

Section 3. The Board of Directors shall consist of the elected officers, the chairmen of standing committees, and the District Representatives. Representatives-at-large may serve on the Board of Directors as alternates to the District Representatives.

Section 4. The executive committee of the Board of Directors shall consist of the elected officers.

Section 5. An executive committee quorum shall consist of at least four (4) elected officers.

### Article VI-- Vacancies

In the event of death, physical or mental disability, or other disqualifications of the chairman, the vice chairman shall take over the duties of the Chairman's Office, and shall conduct such office until the next regular election. In the event of the death or disqualification of any other elected officer, the executive committee shall, by majority vote, appoint a successor to serve until the next regular election.

### Article VII - Dues and Assessments

Each County and each City Democratic Conference shall be assessed ten cents annually for each registered Democrat in the County or City Conference, payable in two installments. Contributions to the National Democratic Party may be made in the form of membership dues or donations through the State Conference.

### Article VIII - Amendments and Revisions

Any proposal to amend must come from at least ten members from at least three Congressional Districts 90 days before the annual meeting in April. The proposal must include the signatures of the members, and must be sent to the chairman, and a copy to the secretary. Any amendment may be changed at the time of the annual meeting as long as the modification is germane to the original proposal, and is voted favorably by 2/3 of the members present and voting.

## BY-LAWS

### Article I - Membership

Section 1. The Alabama Democratic Conference shall be composed of a specified number of representatives of county and City Democratic Conferences or Clubs from each Congressional District in Alabama.

Section 2. Each county within a Congressional District which has at least 100 financial Democrats shall be entitled to a representative.

Section 3. The names of the representatives and their alternates must be certified to the Secretary of the Alabama Democratic Conference by the president or chairman and secretary of the County or City Conference immediately after they are elected or appointed.

### Article II - Meetings

The regular annual meeting shall be held on the second Sunday in April at a place designated by the Conference or the Board of Directors. Special sessions of the Conference may be called by the chairman upon approval of a majority of the Board of Directors. Special sessions may be held only after members have had twenty days notice. Board meetings may be called by the chairman, or by one-third of the members of the Board.

### Article III - Officers

The officers of the Alabama Democratic Conference shall be (1) a chairman, (2) a vice chairman, (3) a secretary, (4) an assistant secretary, (5) a treasurer, (6) a parliamentarian, and (7) a chaplain.

#### Article IV - Duties of the Officers

It shall be the duty of the chairman to preside at all meetings of the Conference and of the executive committee, and to see that the Constitution and policies of the Conference are carried out. The chairman shall appoint all standing committees, and any other committees considered necessary to carry out the program of the Conference.

The vice chairman shall preside at all meetings in the absence of the chairman, and shall perform such other duties as may be assigned by the chairman.

The secretary shall keep all records of the Conference, record the minutes of each meeting of the Conference and of the executive committee, receive all monies of the Conference, and issue vouchers for checks against the account of the Conference.

The assistant secretary shall act as secretary in the absence of the secretary, and at the direction of the chairman.

The treasurer shall receive all monies given to him by the secretary, deposit same in a commercial bank, and issue checks upon vouchers received from the secretary.

The parliamentarian shall see that the meetings are conducted according to parliamentary procedure.

The chaplain shall open and close each meeting with prayer.

#### Article V - Revenue

The revenue of this Conference shall come from membership dues and assessments, and from such other activities which are deemed appropriate. In order for a member to be eligible to vote in the annual meeting and to be eligible for election to office or appointment to committees, the assessment of the County or City Conference or Club which he represents must be fully paid by March 15.

#### Article VI - Election of Officers

At each annual meeting there shall be elected a nominating committee of five whose duty it will be to prepare a slate of candidates for presentation at the next annual meeting. Each member of the committee shall be from a different Congressional District. Candidates may be nominated from the floor. Voting may be secret or open ballot. Candidates receiving a majority of votes shall be declared elected.

The chairman of the Conference shall be an ex-officio member of all committees.

#### Article VII - Committees

The standing committees of the Conference shall be:

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|---------------------------------|----------------------------------|
| 1. Budget                       | 6. Organizing                    |
| 2. Equal Jobs and Opportunities | 7. Program                       |
| 3. Finance                      | 8. Public Relations and Research |
| 4. Legislation                  | 9. Voting and Registration       |
| 5. Membership                   | 10. Women's Activities           |

The chairmen of the Committees shall be appointed by the Chairman of the Conference. Other members of the committees shall be appointed by the District Representatives, or by the Chairman of the Conference.

Article VIII - Duties of Committees

1. Budget. This committee shall prepare the annual budget and present it to the Conference at its annual meeting.
2. Equal Jobs and Opportunities. This committee shall stimulate, seek, secure, and disseminate information concerning "equal jobs and opportunities" in public and private organizations.
3. Finance. The Finance Committee shall propose and plan special fund-raising projects when needed, be responsible for receiving financial contributions at the public meetings at the annual meetings, and on other special occasions, and shall perform such other duties as the executive committee may authorize in order to provide the Conference with adequate funds.
4. Legislation. It shall be the duty of this committee to analyze and evaluate proposed or pending legislation; to recommend support legislation conducive to the general welfare, and opposition to, and repeal of, legislation not in the public interest; to recommend needed legislation.
5. Membership. This committee shall consist in part of the chairmen of the membership committees in the Congressional Districts, and shall have the responsibility of identifying and certifying the County Democratic Clubs which are bona fide financial members of the Conference. (The Membership Committee is the Credentials Committee.)
6. Organizing. The primary function of this committee shall be that of stimulating and facilitating the organization of county-wide Democratic Clubs in those counties in which they do not exist, and that of facilitating their financial affiliation with the Conference.
7. Program. This committee shall develop for the Conference program proposals which shall be submitted to the executive committee, and shall execute such program activities as the executive committee may assign.
8. Public Relations and Research. It shall be the duty of this committee to interpret the Conference to the public and to advise the officers and members of the Conference as to decisions and activities most appropriate for creating and maintaining the most effective public image. It shall, also, be the duty of this committee to assemble through inquiry, investigation, and formal research such data as would be of value to the Conference, and to present such to the Conference in an effective manner.
9. Voting and Registration. This committee shall assemble and disseminate through the most appropriate channels such information as might promote the most effective voting on the part of the electorate, and facilitate the registration of the unregistered.
10. Women's Activities. The duty of this committee shall be that of formulating and recommending to the executive committee programs designed to facilitate the effective participation of women in the Party, and to execute the approved programs.

Article IX - Roberts Rules of Order

The Conference shall be governed by Roberts Rules of Order.