

REFRESHMENT COMMITTEE

1. Organize to serve workers in the campaign on Election Day.
 - a. Sandwiches or other food
 - b. Drinks or Drink
 - c. Candies
2. Consider being hostesses for other meetings called by steering committee.

PUBLIC RELATIONS

1. Persons who can write well will build up our objectives and image through the media.
2. Develop what we want said, that is, communicate.
3. Use radio-a. WAPX b. WRMA-a rehearsed and prepared forum, television and newspaper.

POLL WORKERS

1. Give out literature near the poll.
2. Encourage our people to vote for the candidate.
3. Stay out of controversy.
4. Act as an assistant to some elderly person going to vote-Do this with caution.

TRANSPORTATION

No. of Cars	Precincts	Headquarters	Sponsors
5	2 North	Mt. Zion 657 So. Holt 265-9361	Percy Smith 264-2851
5	2 South	M.I.A. 2158 2812 Edgemont 288-8610	<i>stella</i> <i>263-1707</i> Mrs. J.R. Carr 263-7120
6	4 and 7	801 Bolivar street	Rufus A. Lewis 262-1784
5	6	North Court Street Baptist Church 4576 So. Court	E.I. Marlow 288-9770
3	1	Ebenezer A.M.E. Zion Church 264-4933	R.L. Lyons 265-6316

1. One person, in each location to write out information and send drivers to addresses (with assistants) These workers will be designated "dispatchers."
2. Coordinate objective with telephone committeeman-maybe phone next door, transferring calls to branch headquarters, etc.
3. Office Supplies-quantity to pencils, paper, small ledger, index cards.

TELEPHONE COMMITTEE

1. Will need six Cross Reference Directories (telephone Books).
2. Where there is no telephone, have contact made from neighbor next door.
3. Four persons for each precinct--These people will call other people.
4. They will give out information about Baby Sitters, where to vote, transportation, and assistance at the polls.
5. We need five official lists of qualified electors.
6. Construct message to all voters to be uniformed in conversation.
7. Record response and categorize information--such as registered or not, age, number of persons in family, etc.

NOTES

SECRETARIAL WORKERS

1. During workshop-- organizing information and materials. Example: Filling names, addressee, also names of participants, number of attendance etc.
2. Act as assistants to groups in discussion.
3. Organize and summarize aftermeetings and election day.
4. Remain on call to any Coordinator to type, mimeograph, etc.

HOUSE TO HOUSE CONTACT AND DISTRIBUTION OF LITERATURE

1. Material to be used will be cards and brochures.
2. Make friends with the people.
3. Give information about the election.
4. Build up good climate and make special efforts to contact the homes that are without telephones.

NOTES