

BY-LAWS OF

MONTGOMERY COUNTY DEMOCRATIC CONFERENCE

ARTICLE I

SECTION I: The membership of this conference shall be made of democratic clubs located in Montgomery County, Alabama.

(a) The member clubs or units shall be represented on the conference by elected or appointed representatives in good standing.

SECTION II: Each democratic club or unit shall be entitled to three representatives and three alternates.

(a) Specific representatives, and the names of representatives and their alternates must be certified to the conference by the president and secretary of each club or unit immediately after they are elected or appointed.

ARTICLE II

SECTION I: The Montgomery County Democratic Conference shall meet regularly on the fourth (4th) Sunday of each month at 3:00 P.M. at the Y.M.C.A., or at such place as the conference may designate.

(a) Special or call meeting may be had at any time at the discretion of the president or a majority of the executive committee.

(b) The executive committee shall meet regularly each month at which time and place as may be designated by the committee.

SECTION II: The last meeting in December in each year shall be the annual meeting of the conference for the purpose of the auditing committee's report and the election of officers.

SECTION III: One-fourth of the representatives to this conference representing at least five (5) clubs or units shall constitute a quorum for the conduct of business.

SECTION IV: All questions coming before this conference shall be decided by the majority vote, unless otherwise provided by law.

ARTICLE III

OFFICERS

SECTION I: The officers of this conference shall be (1) President, (2) Vice-President, (3) secretary, (4) assistant secretary, (5) financial secretary, (6) Treasurer, (7) an executive committee of which include two members from each precinct, (8) Chaplin.

SECTION II: It shall be the president's duty to preside at all meetings of the conference, and of the executive committee, and to see that the constitution and policies of the conference are carried out. The president must appoint all standing committee set out in the constitution and By-Laws, within the first month after his election and installation and he may, at any regular meeting, appoint any other committee or committees considered necessary to carry out the policies of the conference. It shall also be the president's duty to ascertain any indebtedness or financial obligations of the conference and to direct the secretary to issue vouchers on the treasure for payment of them.

(a) The Vice-President shall preside at all meetings in the absend of the president, and will co-chair the committee on memberships, and are responsible to the conference for the setting up and supervision of member clubs or units.

(b) The secertary shall keep all records of the condereence; record the m minutes of each meeting of the conference and of the executive committee and Issue all checks drawn on the conference which must be signed by the secretary and Treasurer.

(c) The assistant ceretary will act as secretary in the abndence of the secretary, and at the direction of the president, send and receive pertinent correspondence. All correspondence received, and copies of all communications sent, except notices of meetings shall be turned over to the secretary and kept as part of the permanent records.

(d) The financial secretary shall receive and receipt for all monies. All monies received must be immediately turned over to the treasurer and a receipt obtained for it. A report to date of all financial transactions must be given to the secretary at each meeting and is to be included in the minutes as part of the permanent record.

(f) The chaplain shall open and close each meeting with an appropriate prayer

SECTION III : The president, secretary, financial secretary, and treasurer must make a written report of their activities at the last meeting in each year and such report together with the books and records of the secretary, financial secretary, and treasurer turned over to the auditing committee who must examine same and make a report at the annual meeting before the election of officers.

ARTICLE IV FEES AND REVENUE

SECTION I : The fees and revenue of this conference shall be derived from membership dues and assessments, and any public or private activity which it deems desirable to promote.

SECTION II : Each member club or unit of this conference shall pay five (\$5.00) dollars annually as membership dues; the said sum to be paid over to the secretary on or before the date of the annual meeting.

(a) Evidence of payment of current membership dues must be presented at the annual meeting before representatives can be certified as regular, and be allowed to vote or hold office.

SECTION III : Each member club or unit of this conference shall collect from each of its members the sum of one (\$1.00) dollar per year as dues, one-half of which sum it shall retain and on-half paid over to this conference.

ARTICLE V VOTING ELECTION OF OFFICERS

SECTION I : At the November meeting of each year, the president or presiding officer, shall appoint an auditing committee and a nominating committee of not less than five members, no more than two of whom may be from the same club or unit whose duty it will be to present a complete slate of candidate for office at the next or annual meeting. There shall be two candidates name for each office.

SECTION II : Immediately after opening the annual session, the president or presiding officer shall hear and dispose of the report from the auditing committee and then receive the report from the nominating committee; immediately thereafter the president must appoint a member to conduct the election, and vacate the chair.

(a) Newly elected officers are to be installed and take office immediately.

SECTION III : Voting may be either by show of hands or secret ballot at the will of a majority of the members. Candidates receiving a majority of votes shall be deemed elected.

SECTION IV : Candidates for office may be nominated from the floor, but nomination must be seconded by at least five members representing at least three clubs or units.

ARTICLE VI COMMITTEES

SECTION I : The following standing committees must be appointed by the president within one month after the annual meeting.

- (a) Research
- (b) Finance
- (c) Program
- (d) Budget
- (e) Public Relations
- (f) Job Opportunities
- (g) Membership
- (h) Voter Registration
- (i) Political Education

SECTION II : All standing committees will work full time within their sphere to promote political responsibility, the program and the policies of the conference and where derelict in their duties or for cause, may be replaced at any time by the president.

ARTICLE VII AMENDMENT

SECTION I : The constitution and By-laws may be amended by a two-thirds majority vote of members present at any regular session of the conference.