

BUDGET SPENDINGS FOR CERAMICS

1970 - 71

\$ 17,935.67

PROCEEDS FROM CERAMIC ACCOUNTS

1970 - 71

\$ 17,939.87

There are six (6) Ceramic Centers, each Center has three (3) adult Ceramic Classes a week and one (1) childrens group, making a total of twenty-four (24) classes a week (average participation five hundred (500) per week). In addition to the Ceramic classes there are other craft classes in these Centers. Each Ceramic Center participates in our annual Ceramic Show which attracts people from all over the State. We also have an exhibit at the South Alabama Fair each year. A first this year as far as Arts and Crafts all over the City was our Arts and Crafts Fair which involved all the Centers both large and small.

GENERAL ARTS AND CRAFTS.

We have had six (6) training classes in crafts for our personnel and others working with us on loan from other agencies.

These training programs involved crafts with felt, burlap, egg carton, copper tooling, paper mache', decoupage, rock painting, tie dying, batik, dress making, beginners sewing, metal craft with tin cans and christmas crafts. All of these have been taught in the Centers and small playgrounds in the City and also to adults in special groups.

5033 — Senior Service Project (60-40)

\$11,000.00

JUL 6 1971

Revised June 1971

Alabama Commission on Aging
740 Madison Avenue
Montgomery, Alabama 36104

NOTIFICATION OF GRANT AWARD

For State agency use only		Project identification no. <u>04</u>	
		Project year of this grant: <input type="checkbox"/> First <input checked="" type="checkbox"/> Second <input type="checkbox"/> Third Beginning <u>10-1-71</u> ending <u>9-30-72</u>	
Type of grant or action: <input checked="" type="checkbox"/> New or continuation <input type="checkbox"/> Revision of earlier grant <input type="checkbox"/> Supplement to earlier grant		Reinstatement of: <input type="checkbox"/> Suspended project <input type="checkbox"/> Terminated project	
		Approved project period: Beginning <u>10-1-70</u> ending <u>9-30-73</u>	
		Fiscal year from which funds awarded: FY <u>71</u>	
Name and address of project: Montgomery Parks and Recreation Dept. 1010 Forest Avenue Montgomery, Alabama 36106		Name and address of grantee: 1010 Forest Avenue Montgomery, Alabama 36106	
APPROVED COST		COMPUTATION OF GRANT	
Cost categories	Amount		
Personnel	\$ 29,802.00	1. Estimated total cost <u>\$42,018.00</u>	
Travel	\$ 1,600.00	2. Less anticipated project income	
Building space		3. Estimated net cost <u>\$42,018.00</u>	
Communications and utilities	\$ 150.00	4. Non-Federal share of net cost <u>\$17,486.00</u>	
Printing and supplies	\$ 6,984.00	5. Federal share of net cost <u>\$24,532.00</u>	
Equipment		6. Federal share with no counterpart of: (A) Federal grant unearned in previous project year(s) <u>N/A</u> (B) New obligational authority herein awarded <u>\$24,532.00</u>	
Other	\$ 3,482.00		
Total direct cost	\$ 42,018.00		
Indirect cost	N/A		
Estimated total cost	\$ 42,018.00		
<p>REMARKS: In addition to the conditions contained in the agreement on the application form, the provisions checked below apply to this grant:</p> <p>1. <input type="checkbox"/> Unless revised, the amount on Line 6 above, COMPUTATION OF GRANT, will constitute a ceiling for Federal participation in the approved cost.</p> <p>2. <input checked="" type="checkbox"/> The Federal share of a project cost is earned only when the cost is accrued and the non-Federal share of the cost has been contributed. Receipt of Federal funds (either through advance of reimbursement) does not constitute earning of these funds.</p> <p>3. <input checked="" type="checkbox"/> If the actual net cost is less than the amount on Line 3 above, COMPUTATION OF GRANT, the non-Federal share will meet <u>40</u> % and the Federal share will meet <u>60</u> % of the net cost for the project year of this grant.</p> <p>4. <input type="checkbox"/> Assuming satisfactory progress, adequate justification, and the availability of funds, the Federal share will meet <u>5</u> % of an estimated net project cost of \$ _____ for the cost project year.</p> <p>5. <input type="checkbox"/> Funds herein awarded will remain available during the length of the project period.</p> <p>6. <input type="checkbox"/> Of the amount on Line 4 above, COMPUTATION OF GRANT, the State agency will meet \$ _____.</p> <p>7. <input type="checkbox"/> The conditions which apply to the expenditure of this State grant are attached.</p> <p>8. <input type="checkbox"/> In accepting the grant herein awarded for support of the expanded portion of an existing project, the grantee agreed to maintain expenditures for the existing program in the amount of \$ _____ during the approved project period.</p> <p>9. <input checked="" type="checkbox"/> Other (use reverse side).</p>			
Name and title of authorizing official Emmett W. Eton - Ex. Dir.		Signature <i>Emmett W. Eton</i> Date of review 6-25-71	

Conditions and Modifications to be Implemented in the Project:

1. All expenditures for supplies, equipment and other budget items not specifically designated in the budget will be cleared with the Commission on Aging if the item or unit cost is \$500.00 or more.
2. Grantee contribution to total project cost will be not less than 40% of said costs.
3. All changes and modifications in the original funded budget and program will be requested of the Commission on Aging in writing, and will not be implemented in project until written permission is granted by the Executive Director of the State Agency.
4. During this project year, positive plans will be made by the project's governing body to insure that the project will be self-sustaining at the end of the third project year.

Grantee Acceptance:

"On behalf of grantee, I agree to operate this project in accordance with the proposal, and all conditions and any modifications as presented on this notification of Grant Awarded."

Signed

Edith J. P. Kurch

Dated

June 30, 1971



EMMETT W. EATON
EXECUTIVE DIRECTOR

STATE OF ALABAMA
COMMISSION ON AGING
740 MADISON AVENUE
MONTGOMERY 36104

January 12, 1972

Mrs. Edith T. Upchurch
Parks and Recreation Department
1010 Forest Avenue
Montgomery, Alabama 36106

Dear Mrs. Upchurch:

Mr. Elliott and I have reviewed your letter concerning the personnel changes within the Title III Project. Not only do we concur with these changes as necessary, but we feel that this will help the project to move out and accomplish its originally stated goal.

We are encouraged by the fact that you have "come to grips" with the problem and made some adjustments. In this light, we are looking forward to an on-going, better organized and successful Title III Project which the entire city of Montgomery can be proud of.

We know that these decisions have not come easily, and we express our appreciation for the spirit in which you have cooperated.

With warm personal regards, I am

Sincerely yours,

Emmett W. Eaton
Executive Director

EWE/be



8-19-71

S. 515

By: Messrs. Pierce and Jones

Enrolled, An Act, To amend the title and Sections 1 and 2 of Act Number 481, H. 872, Regular Session 1961, as amended, pertaining to providing recreational facilities and services for cities. BE IT ENACTED BY THE LEGISLATURE OF ALABAMA: Section 1. The title of Act Number 481, H. 872, Regular Session 1961, which authorizes certain cities classified on a population basis to provide recreational facilities and services; to provide for the creation, establishment, maintenance and support of a recreation board; to provide for the appointment of such board and to define its duties and powers, and the authority of such cities with respect to furnishing recreational facilities, independently or jointly with the county or city or county school board, is amended to read as follow: "An Act to authorize the governing body of any municipality in the State of Alabama having a population of as many as 70,000 and not more than 135,000 people, according to the last or any subsequent decennial Federal Census, to provide recreational facilities and services for such city; to provide for the creation, establishment, maintenance and support of a recreation board in any such municipality; to provide for the appointment of such board and to define its duties and powers, and the powers and authority of any such municipality with respect to furnishing recreational facilities, independently or jointly with the county or city or county school board." Section 2. Section 1 of Act Number 481, H. 872, Regular Session 1961 as amended is amended to read as follows: "Section 1. The governing body of any municipality in the State of Alabama having a population of as many as 70,000 people and not more than 135,000 people according to the 1970 or any succeeding regular decennial Federal Census, may, by resolution or ordinance duly recorded in its minutes, create a recreation board in the manner herein provided." Section 3. Section 2 of said Act Number 481, H. 872, Regular Session 1961, as amended, be and the same is hereby amended by adding Sub-section (a) at the end of said Section 2; said Sub-section (a) being as follows: "Sub-section (a). - - After October 4, 1971, two additional members

may be appointed to the park and recreation board of any municipality to which this Act applies, said additional members to have the same qualifications as the five members hereinbefore provided for. One additional member shall be appointed for a term of three years and the other additional member shall be appointed for a term of four years. As the terms of these members expire, their successors shall be selected for terms of five years each. Vacancies in unexpired terms shall be filled in the same manner as original appointments are made." Section 4. This Act shall become effective immediately upon its passage and approval by the Governor, or upon its otherwise becoming a law.

President and Presiding Officer of the Senate

Speaker of the House of Representatives

S. 515

Senate 7-27-71

I hereby certify that the within Act originated in and passed the Senate.

McDowell Lee,
Secretary

House of Representatives
Passed 8-10-71

By: Messrs. Pierce and Jones

The Montgomery Senior Service Project was funded through Title III of the Older American Act in October 1970 and refunded in 1971. It is to be a three-year program, provided the project meets the objectives outlined in the Grant application.

In order to be funded under a Title III Grant, a Project must include: leisure time activities, counseling and referral services, community volunteer projects and a multi-service center must be established.

The 1970 project plans called for the establishment of a multi-service center ~~and~~ Richardson Terrace and satellite centers at the following community centers: Bellingrath, Capitol Heights, Carver, Floyd, Highland Gardens, Houston Hill, Washington Park and Cloverdale. The 1971 plan added Loveless, Goodwyn and Golden Age Club.

The program components included: leisure-time activities, library service, educational programs and projects, community service projects and information, referral and counseling service.

A multi-service center at Richardson Terrace was opened in October, 1970, and has an excellent recreation program. Educational programs and library services, provided by other agencies are included.

Satellite centers which include leisure-time activities and ceramics, have been established at Loveless and Carver, and they are doing well. No progress has been made in establishing satellite centers at the other community centers.

Prior to the funding of the project, the following programs were in operation: Golden Age Centers - open five days and one evening per week - Program includes leisure-time activities, educational program, community service projects and library service.

Capitol Heights - Ceramic class one day per week - Participation has dropped off and program needs to be strengthened.

Goodwyn - Bingo Club one morning per week - Participation has dropped off and program needs to be strengthened.

A ceramic class is held at Bellingrath one morning per week.

A transportation service was initiated this year with a bus, van and station wagon. This is filling a real need in transporting the elderly participants. A weekly shopping trip has been added to the Richardson Terrace Program. A shopping service is being provided to the residents of John Knox Manor.

The counseling and referral service and the community volunteer service programs have not been developed.

There is a lack of communication and coordination in the project.

In a conference with Mr. William F. Elliott and Mr. Emmett Eaton of the Commission on Aging, it was pointed out to me that, unless the project operation was improved and expanded, the possibility of subsequent year funding would be jeopardized. It was determined that if the job responsibilities of some staff

members were changed, it would give the project stronger leadership. With the approval of the Commission, the following changes were made on January 21, 1972:

Mrs. Mary Lee Henderson, Project Director, was transferred to the Golden Age Center and replaced Mrs. Margaret Bishop.

Mrs. Bishop assumed the position of Center Director at Richardson Terrace which was held by Mrs. Mary McMaster.

Mrs. McMaster became the new Project Director. There were no salary or classification changes

The salaries of Mrs. Henderson and Mrs. McMaster are paid for from the project funds, and are on a separate payroll from the regular Departmental payroll. Since the transfers were approved by the Commission on Aging, I thought the changes were in order.

I have since learned that even though this is a different situation, I have made an error in not conforming to the job classification policy of the Personnel Department.

My desire to keep the senior citizen project going came first in my mind and I regret that I have made an error.

I have discussed this further with Mr. Eaton, Mr. Elliott and with Mr. Andrews. I feel that the position of Project Director is too demanding for Mrs. Henderson, but that she can make a contribution to the program in another position.

I would like to recommend that consideration be given to placing her in the position of Center Director at the John Knox Manor, a facility for the elderly. There is a need for a recreation person there. The Commission on Aging is in agreement with this suggestion, provided the program would include all required project program components. Her salary would be paid from the project funds and her classification of Center Director would be in line.

Again, I express my regret that I have made an error. The senior citizen program has been dear to my heart for 18 years. Because of an extremely poor facility and lack of personnel, the program was about to die out. When the opportunity for obtaining Federal funds became known, we made application and were funded.

We are beginning to see the possibility of a fine city-wide program for our Seniors. With the possibility of losing future funding, I became desperate and did not think clearly. For this I am truly sorry.

Edith T. Upchurch

January 10 - Conference with Mr. Emmett Eaton, Mr. William F. Elliott - see attached letter.

January 19 - Conference with Mrs. Henderson to discuss change to become effective January 21.

Conference with Mrs. McMaster to discuss change to become effective January 21.

January 20 - Conference with Mrs. Bishop to discuss change to become effective January 21.

January 24 - Change made - Mrs. McMaster attended staff meeting as Supervisor of Senior Citizen.