



U.S. Department of Justice

United States Marshals Service

MBXP

One Tysons Corner Center
McLean, Virginia 22102

Mr. Rufus Lewis

801 Bolivar Street
Montgomery, Alabama 36104

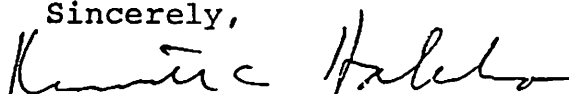
Dear Mr. Lewis:

Attached for your signature is an Employee Service Statement, Standard Form 2815, in duplicate, which contains information that will assist you in your personal planning for career movement, financial security, and retirement in conjunction with your Federal service.

The Statement records your total creditable service and the type of retirement benefit, if any, to which you are presently entitled. The reverse side of the original (Employee Copy) provides you with information concerning the eligibility requirements and other data relative to the Civil Service Retirement System.

Please sign and date item 8 of the enclosed and return the copy marked "3 Official Personnel Folder Copy", to this office in the enclosed self-addressed envelope immediately.

Sincerely,


KENNETH C. HOLECKO
Acting Personnel Officer

Enclosures